

**State EMS Advisory Board Meeting**  
**1041 Technology Park Drive, Glen Allen, Virginia**  
**February 12, 2010**  
**1:00 p.m.**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
	<b>J. David Barrick</b> (Excused) <i>Peninsulas EMS Council</i>	Scott Winston	<b>Thomas Jarman</b> <i>Prince William County Fire &amp; Rescue</i>
<b>Edward B. Bish, Jr.</b> <i>Virginia Association of Volunteer Rescue Squads</i>	<b>Michael Crockett</b> (Excused) <i>Associated Public Safety Communications Officials</i>	Gary R. Brown	<b>Steve Kersse</b> <i>Prince William County Fire &amp; Rescue</i>
<b>Asher Brand, M.D.</b> <i>Central Shenandoah EMS Council</i>	<b>Kevin L. Dillard</b> (Excused) <i>Rappahannock EMS Council</i>	George Lindbeck	<b>Byron McRay</b> <i>Richmond Ambulance Authority</i>
<b>Jason D. Campbell</b> <i>Blue Ride EMS Council</i>	<b>L.V. Pokey Harris</b> (Excused) <i>Southwest VA EMS Council</i>	Marian Hunter	<b>Chip Decker</b> <i>Richmond Ambulance Authority</i>
<b>Jennie L. Collins</b> <i>Northern VA EMS Council</i>	<b>Linda G. Johnson</b> (Excused) <i>Thomas Jefferson EMS Council</i>	Sherrina Gibson	<b>Stephen Rea</b> <i>Thomas Jefferson EMS Council</i>
<b>Gary A. Dalton</b> <i>Virginia Association of Volunteer Rescue Squads</i>	<b>Ajai Malhotra, M.D.</b> (Excused) <i>American College of Surgeons</i>	Nevena Skoro	<b>David E. Cullen, Jr.</b> <i>Central Shenandoah EMS Council</i>
<b>Bruce Edwards</b> <i>Tidewater EMS Council</i>	<b>Clarence Monday</b> (Excused) <i>Virginia Municipal League</i>	Ken Crumpler	<b>Heidi Hooker</b> <i>Old Dominion EMS Council</i>
<b>Steve Ennis</b> <i>Virginia State Firefighters Association</i>	<b>William E. Quarles, Jr.</b> (Excused) <i>Virginia Association of Counties</i>	Karen Owens	<b>Lisa Atkins</b> <i>New Kent Fire-Rescue</i>
<b>Carol Lee Fischer-Strickler</b> <i>Consumer</i>	<b>Dee Dee Soyars</b> (Excused) <i>Virginia Emergency Nurses Association / Virginia Nurses Association</i>	Chad Blosser	<b>Valeta C. Daniels</b> <i>Henrico Doctors Hospital</i>
<b>Robin L. Foster, M.D.</b> <i>American Academy of Pediatrics</i>		Warren Short	<b>Mindy Carter</b> <i>CJW Medical Center</i>
<b>James A. Gray, Jr.</b> <i>Virginia Fire Chief's Association</i>		Amanda Davis	<b>Rob Logan</b> <i>Western Virginia EMS Council</i>
<b>Cheryl L. Lawson, M.D., FACEP</b> <i>Virginia Hospital &amp; Healthcare Association</i>		Tim Perkins	<b>Jim Chandler</b> <i>Tidewater EMS Council</i>
<b>Richard D. McClure</b> <i>Old Dominion EMS Alliance</i>		Carol Morrow	<b>Mike Harmon</b> <i>Chesterfield Fire/EMS</i>

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<b>Larry A. Oliver</b> <i>Lord Fairfax EMS Council</i> <b>Gary Samuels</b> <i>VA Chapter of the International Assoc. of Fire Fighters</i> <b>Matthew Tatum</b> <i>Virginia Association of Governmental EMS Administrators (VAGEMSA)</i> <b>John Dale Wagoner</b> <i>Western Virginia EMS Council</i>  <b>Scott Weir, M.D.</b> <i>Virginia College of Emergency Physicians</i>  <b>Anthony D. Wilson</b> <i>Virginia Ambulance Association</i> <b>Allen Yee, M.D., FAAEM</b> <i>Medical Society of Virginia</i>		Paul Sharpe  Dennis Molnar  Michael Berg  Irene Hamilton	<b>Tina Skinner</b> <i>Rappahannock EMS Council</i> <b>Dan Norville</b> <i>Norfolk Fire-Rescue</i>  <b>Sabina Braithwaite</b> <i>VSSTG</i>  <b>Wayne Peer</b> <i>Rockingham County Fire &amp; Rescue</i> <b>Paul Speidell</b> <i>Virginia Hospital &amp; Healthcare Association</i>  <b>Eric Gregory</b> <i>Deputy Attorney General, OAG</i> <b>Mark Levine, M.D., MPH</b> <i>VDH, Deputy Commissioner of Emergency Preparedness &amp; Response</i>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order – Jennie Collins</b> <b>Approval of November 11, 2009 Meeting Minutes</b> <b>Approval of February 12, 2010 Meeting Agenda</b>	The Chair called the meeting to order at approximately 1:05 PM,  The Chair called for a motion to approve the November 11, 2009 meeting minutes.  The Chair called for a motion to approve the February 12, 2010 meeting agenda.	  <b>The minutes were approved.</b>  <b>The agenda was approved.</b>
<b>Chair Report – Jennie Collins</b>	Ms. Collins recognized and congratulated the Virginia Association of Volunteer Rescue Squads (VAVRS) on their 75 <sup>th</sup> anniversary.  <u>Statewide Guidelines Group and Statewide Formulary Group-</u> Ms. Collins gave an update on a mid-December meeting attended by Gary Brown, Dr. Brand, Gary Critzer, and herself to discuss the Statewide Guidelines group and the Statewide Formulary group. The group all agreed to transition the groups from Office of EMS workgroups to task groups through the EMS Advisory Board. Ms. Collins appointed Dr. Lindbeck as the Chair of the groups and Dr. Brand as Vice-Chair of the groups. Objectives have been developed for the groups and they have started meeting.	

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	<p><u>Office of Attorney General EMS Representative-</u> Ms. Collins reported, and congratulated, Matt Cobb who has been appointed as Deputy Secretary of Health and Human Services. The new OAG EMS representative will be Eric Gregory.</p> <p><u>Executive Committee-</u> Ms. Collins reported that the Executive Committee met in January. She gave an update on the meeting.</p>	
<b>1<sup>st</sup> Vice Chair Report – Pokey Harris</b>	Ms Harris, 1 <sup>st</sup> Vice Chair, was unable to attend the meeting; therefore, there was no report.	
<b>2<sup>nd</sup> Vice Chair Report – Gary Dalton</b>	Mr. Dalton who is a member of VAVRS gave some background history of the establishment of the organization and the importance of this 75 <sup>th</sup> anniversary.	
<b>Office of EMS Report – Gary Brown, Scott Winston and OEMS Staff</b>	<p>Mr. Brown gave the group an update on General Assembly activities, and the proposed budget currently before the General Assembly which includes some budget reductions for the Four-for-Life program.</p> <p><u>National Association of State EMS Officials</u> Mr. Brown reported that the Virginia Office of EMS is hosting the National Association of State EMS Officials annual conference in October this year. It will be held at the Norfolk Waterside Marriott, October 10 – 15. Mr. Brown gave a brief overview of the group’s makeup, what takes place at the conference and who attends.</p> <p><u>OEMS Personnel Updates</u> Mr. Brown announced that Beth Singer, Public Information Officer recently gave birth to twins.</p> <p>Sherrina Gibson introduced Nevena Skora who is the new Performance Improvement Coordinator. Nevena will work on data analysis projects, and she will also be a resource for agencies.</p> <p><u>EMS Registry Project – Paul Sharpe</u> Mr. Sharpe gave an update on the new EMS Registry program, currently known as the PPCR program and discussed issues with the new program. VITA has provided OEMS with a hosting environment and the program went live on January 21, 2010. To date, OEMS has provided approximately 50 training events both live and web-based. In addition, OEMS will be conducting training Webinars every Friday morning. In addition, the last Friday of each month they will focus on state bridge training.</p> <p>Mr. Sharpe discussed some of the issues the program has encountered and questions that have been asked.</p> <ol style="list-style-type: none"> <li>1. Who owns the data? Agencies have full control of the data.</li> <li>2. PPCR Form – Mr. Sharpe said OEMS will continue providing the PPCR form. They understand that a few elements are missing off the form and are working to fix this problem.</li> <li>3. Implementation Deadline – Mr. Sharpe asked that you send any questions to Christy Saldana.</li> <li>4. Closing Records – Agencies can decide when records are locked. They are not locked out of records by OEMS.</li> </ol>	

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	<p>5. NEMSIS Compliant – Image Trend, the vendor, is gold certified which was a requirement to bid on the project. They are active in the NEMSIS project.</p> <p>Mr. Sharpe addressed questions and asked for comments from the floor.</p> <p><u>Regional EMS Council Designation Process</u> - Tim Perkins Mr. Perkins gave an update on the process. The Office of EMS received applications in October 2009 for the designation process. Site reviews will be conducted during February and March. They have selected nine site reviewers, two for each review and Tim will be going along on each review as the staff representative.</p> <p><u>EMS Recruitment Web Site</u> – Scott Winston Mr. Winston reminded the attendees that they have an EMS recruitment web site: <a href="http://www.vaemsjobs.com">www.vaemsjobs.com</a>. There are approximately 3 dozen agencies that have set up profiles on the site and also 8-10 jobs have been posted to date.</p> <p><u>Rural EMS Summit</u> – Scott Winston Mr. Winston reported that a summit was held in Lynchburg in December. They had approximately 40 participants. Mr. Winston said it was a good interaction and dialogue with a number of stakeholder groups about the issues and challenges, and deficiencies, involved with providing emergency medical services in rural environments. Mr. Winston referred the audience to the Quarterly Report for a brief summary on the summit.</p> <p><u>State EMS Medical Director's Report</u> – George Lindbeck, M.D. Dr. Lindbeck reported that the Formulary and Guidelines work groups have both met and said that they are still in the early stages of getting their objectives met and general organizational issues. The Formulary group will next meet on March 23 and the Guidelines work group will meet on February 23.</p> <p>Dr. Lindbeck said that once the materials are approved by the work groups they will be available on the OEMS web site.</p>	<p>The plan is to have the Board of Health designate regional EMS councils at their April meeting.</p> <p>Within the next 30 days, the OEMS web site will be updated to include more detailed information regarding discussions that took place at the Rural EMS Summit.</p>
<b>Office of Attorney General – Eric Gregory</b>	Mr. Gregory said that he looks forward to working with the Board and OEMS.	
<b>Bylaws Subcommittee Report – Bruce Edwards</b>	<p>Mr. Edwards gave a brief overview of the proposed amendments to the Bylaws. Jason Campbell prepared a summary sheet of all the proposed changes to the Bylaws and this was distributed to the Board members.</p> <p>Mr. Edwards pointed out some additional changes made to the Bylaws draft that Board members received in their packets. These changes were made at a Bylaws Committee meeting held on Thursday, February 11.</p>	<p>The Bylaws Committee will meet in April to decide if they will accept the changes before they present the draft to the Board again at the May meeting of the EMS Advisory Board.</p> <p><b>In accordance with the Bylaws, the proposed changes to the Bylaws</b></p>

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	<p>Board members were asked to send any suggested changes to the Bylaws over the next 45 days to Bruce Edwards by email.</p> <p>The Board members are charged with reviewing the proposed changes; and the Board would agree with any changes in August.</p>	<b>need to be mailed to the Board at least 10 days before the meeting.</b>
<b>Review the Annual Financial Report of the Virginia Association of Volunteer Rescue Squads (VAVRS)– Gary Dalton</b>	<p>Mr. Dalton gave an overview of the report. It is a report of their 2009 budget and it has been presented to and approved by the VAVRS Board of Governors.</p> <p>Ms. Collins explained that this is a <i>Code of Virginia</i> requirement that the VAVRS Annual Report be reviewed by the EMS Advisory Board.</p>	
<b>State Board of Health EMS Representative Report – Bruce Edwards</b>	Mr. Edwards reported on the Board of Health meeting. At the meeting, Dr. Remley gave a H1N1 update. On January 29, 2010 the Board of Health approved the new EMS Registry data elements and format as required by § 32.1-116.1. <i>Code of Virginia</i> . Mr. Edwards explained to the Board of Health that this is a complex issue and it will take some time before all EMS agencies are compliant and able to report. The Board of Health also approved a letter on the FOIA issue regarding the inability to hold teleconferences.	
<b>Awards Selection Committee – Kevin Dillard</b>	Mr. Dillard is unable to attend today. Ms. Collins reported that the committee has not met. The Regional Awards are in the process now of being completed and forwarded to OEMS.	
<b>Communications Committee – Ken Crumpler</b>	<p>Mr. Crumpler announced that a former Communications Committee member and a longtime Director for City of Roanoke 911 Center, Ron Wade, recently died.</p> <p>Mr. Crumpler showed a video that originally aired on the NBC Today Show regarding 911 calls and the training of 911 operators. Following the presentation, Mr. Crumpler opened the floor for discussion regarding the issue of training 911 operators and implementing protocols for 911 operators. Mr. Crumpler asked the audience to take the message back to their jurisdictions.</p>	<b>Ms. Collins said that she is going to talk to Pokey Harris, the Communications Chair; and have her follow up with Steve Ennis regarding this issue.</b>
<b>CISM Committee – Karen Owens</b>	The next meeting of the committee is March 24 at 1001 Technology Park Drive. They will be reviewing standards and looking at trainings to offer at this meeting. They have a training exercise scheduled in Loudoun County on March 20 – 24.	
<b>EMS Management Committee – Bobby Bish</b>	<p>The committee last met on January 28 at Technology Park. They are reviewing the Mass Casualty Incident Management Module I and II Manuals because they are required to do this every five years. Also, the Emergency Operations Division is attending meetings at Fort A.P. Hill in preparation for the National Boy Scout Jamboree that is scheduled in July 2010 at Fort A.P. Hill. The committee is also continuing to review the members of the committee to assure that they meet the mission statement.</p> <p>The next meeting is scheduled on April 29 at 10 AM at Technology Park.</p>	
<b>EMS for Children – Robin L. Foster, M.D.</b>	<p>Dr. Foster reported that the current HRSA grant expires at the end of February. The application for the new three-year grant cycle was submitted January 29. Successful grantees will be notified by March 1, the first day of the new grant year.</p> <p>Dr. Foster also reported that the EMS for Children program in every state will be surveying hospitals</p>	

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	and EMS agencies in early 2010 in relation to key pediatric performance measures. EMS agencies should be on the lookout for the surveys. They can be completed on line, and an 80 percent response rate is required to remain in good standing for continuation of their EMSC grant funding.	
<b>EMS Workforce Development Committee – Chief James Gray</b>	<p>Chief Gray reported that the committee is working on a job fair which will be held at the EMS Symposium. They are hoping to have between 15-20 recruiters on site. Their challenge is to find a good fit within the Symposium schedule.</p> <p>Chief Gray also shared some insight he received at the Rural Health Summit that was held in Lynchburg in December. Chief Gray said that he would like to start looking at the demographics (gender, race, etc.) of EMS providers and recommends that OEMS looks at including this information on training forms. He thinks this will help with recruitment and retention.</p>	
<b>Finance, Legislation &amp; Planning – Gary Dalton</b>	The committee met earlier in the day. Rob Logan was elected Vice Chair of the committee. The committee discussed the committee structure and received an update on the 2010 legislative items. The next meeting of the committee is scheduled on August 13, 2010.	
<b>Financial Assistance Review Committee – Wayne Peer</b>	Mr. Peer shared the data from the last grant cycle. OEMS is working with VITA to put together a template for interoperability purposes. Mr. Peer reported that OEMS is applying for a DHS grant for VHF high-band portable radios for all patient-transport EMS vehicles. OEMS is working on a project with the American Heart Association. Mr. Peer also reported that they are looking at going totally electronic and tweaking the grading process. Anyone having CGAP software issues should contact OEMS.	
<b>Medevac Committee – Allen Yee, M.D.</b>	<p>The committee met on Thursday, February 11. They are going to have a follow-up retreat to the Air Medical retreat they had last January in the spring. Dr. Yee also reported on Project Synergy which looks at air medical utilization. Dr. Yee also reported on the Weather Safe Program which looks at weather turn downs by pilots.</p> <p>The Medevac Committee also voted to reduce their meetings to three per year. The next meeting is in May and then one in October. They will not have a meeting during EMS Symposium.</p>	
<b>Medical Direction Committee – Dr. Brand</b>	<p>Dr. Brand said that Jennie Collins, the EMS Advisory Board chair, attended their meeting and talked to them about the objectives for the patient care guidelines workgroup and the drug box workgroup. The Medical Direction Committee was very appreciative of her attendance at the meeting and look forward to working together on a good compromise.</p> <p>Dr. Brand said that the committee will start to issue “white papers” on timely topics that will be posted on the OEMS web site. Dr. Brand reported that “white papers” will be reviewed at the next meeting on tourniquets and homeostatic agents. The papers will be brought back to the EMS Advisory Board for review and if approved will be posted on the OEMS web site.</p> <p>Dr. Brand gave an update on the King Airway situation and the fact that FDA approval is not required for products and drugs used for prehospital. Dr. Brand also gave information regarding a variance from Fairfax County and said that the Medical Direction Committee supported the variance.</p>	

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<b>Nominating Committee – Anthony Wilson</b>	Mr. Wilson congratulated all the new officers selected in November. He has no report.	
<b>Professional Development Committee – Larry Oliver</b>	<p>Mr. Oliver reported that the committee last met on January 6. A committee member, Chief Billy Altman from Roanoke, has resigned due to medical reasons. Mr. Altman represented VAGEMSA, and they have appointed Captain Tom Jarman to replace him on the committee.</p> <p>The committee had reduced the meetings to two but has added a third meeting back in April to discuss the implementation of the EMS Education Standards and the EMS Education Coordinator position proposed in the draft EMS Regulations.</p>	
<b>Regulation and Policy Committee – Gary Samuels</b>	The committee has not met because of the on going process with the EMS Regulations. Michael Berg gave an update on the Public Comment period for the various regulations.	
<b>Transportation Committee – Dave Barrick</b>	Mr. Barrick was unable to attend the meeting. Therefore, there was no committee report.	
<b>Trauma System Oversight &amp; Management Committee – Paul Sharpe</b>	<p>Dr. Malhotra was unable to attend. Mr. Sharpe reported the last meeting of the committee was in December. At the meeting most of the discussion was regarding the Trauma Center Fund policy. The General Assembly is looking at taking additional Trauma Fund monies (\$970,000) to help offset the state budget deficit.</p> <p>Mr. Sharpe mentioned to Bruce Edwards that the Trauma Committee might have some concerns regarding the planned Bylaws changes to the committee structure. (§32.1-116.1 specifically mentions the Trauma System Oversight and Management Committee and its responsibilities related to the Virginia Statewide Trauma Registry)</p> <p>The next meeting is the first Thursday in March, and the Trauma Triage Plans will come before the committee for approval at that meeting.</p>	
<b>Deputy Commissioner of Emergency Preparedness &amp; Response – Mark Levin, M.D., MPH</b>	Dr. Levine thanked the EMS community for help with all the events that have taken place over the past year which required assistance from the EMS community. Dr. Levine also reiterated that H1N1 is still a threat, and he said that there is plenty of vaccine available. Dr. Levine reported that the Advisory Committee on Immunization Practice meets at the end of February to determine the guidance on vaccination.	
<b>Regional EMS Council Executive Directors – Dave Cullen</b>	Mr. Cullen reported that they are working with their legislators regarding Four-for-Life funding. The directors group is also planning a board training workshop for this spring.	
<b>PUBLIC COMMENT</b>	<p>Dr. Sabina Braithwaite spoke regarding work she has been doing with the Virginia EMS Task Force on the State Stroke Triage Plan. This document was included in the Quarterly Report, Appendix G. Dr. Braithwaite thought the EMS Advisory Board was going to take action on the plan.</p> <p>Dr. Brand brought forth a motion asking the EMS Advisory Board to approve the plan.</p>	<p><b>MOTION:</b> The state EMS Advisory Board approves the proposed Prehospital</p>

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		<p><b>and Interhospital State Stroke Trauma Triage Plan as written.</b></p> <p><b>The motion was seconded by Dr. Cheryl Lawson</b></p> <p><b>VOTE: Yeas = 20; Nays = 0; Abstentions = 0.</b></p> <p><b>THE MOTION WAS CARRIED UNANIMOUSLY</b></p>
<b>OLD BUSINESS</b>	None	
<b>NEW BUSINESS</b>	None	
<b>NEXT MEETING</b>	May 14, 2010. The location to be announced.	
<b>Adjournment</b>	The meeting was adjourned at 3:19 PM	